Executive Headteachers' Bulletin
Autumn A 2026



The CARE Federation

Welcome to the academic year 2026 – 2027 from all of us at The CARE Federation!

I am very pleased to welcome all our families, especially those new families joining us for the first time. I hope you all had a great Summer, filled with fun and hopefully a little rest! I am also very pleased to welcome Mrs Oakley to our team. Mrs Oakley was appointed within the Summer break to be the teacher in the Enhanced Specialist Provision class at Sparhawk. She has exceptional experience supporting children with a range of needs and their families, and can't wait to get started!

Read on to find out more about our Federation for this year and look out for class newsletters next week, to find out about the learning coming up for your child.

Ms Jordan



Governing Board

Our first governing board meeting will be held on October 7th. At this meeting the Chair and Vice Chair of Governors will be elected. The members of our board are:

Nichola Threadgold: Parent Governor
Phoebe Casson-Marshall: Parent Governor
Abbie Beaumont: Staff Governor
June Sewell: LA/Co-opted Governor
Vacant: Co-opted Governor
Jo Thompson: Co-opted Governor
Kyle Ratcliffe: Co-opted Governor
Martyne Ellison: Co-opted Governor
Vacant: Co-opted Governor
Heidi Jordan: Executive Headteacher

Thank you to Hannah Collison-Smith who has recently stepped down as an LA/Co-opted Governor. Hannah was a diligent and proactive governor for many years but now needs to focus her attention elsewhere. This means we have two vacancies on our board. If you, or someone you know, has a little time to spare each half term, we would love to hear from you. Any skillset will be considered but marketing or legal strengths are particularly sought after.

Individual Schools, Together Our Vision and Values

Our **community** supports our children to accept new challenges and be resilient in the face of adversity; to have humour, a willingness to laugh and be graceful in difficult situations.

We will open doors to opportunity and eyes to possibility - unlocking curious minds with knowledge that will allow our children to achieve **excellence** and realise their ambitions.

We proudly insist upon **respect** for all as we walk with every child to seize their best **adventure**.

We do this because we CARE.

Safeguarding

The Designated Safeguarding Leads (DSLs) are:

Sparhawk	Spixworth	Woodland View
Ms Jordan, Mrs Smith, Mrs Kidd, Mrs Marshall		
Mrs Munday Mrs Jackson Miss Franklin	Miss Owen	Mrs Payne

Summer Building Projects

The Summer projects were immense! Decoration at all three schools, brand new nursery rooms and Enhanced Specialist Provision room at Sparhawk supported by the Local Authority and DfE School Based Nurseries grant, and an outdoor development project! Huge thanks go to everyone involved, especially our key holders for their daily commitments, and for the outdoor project, Spalding Brickwork Ltd for providing labour, Travis Perkins, Wickes, and Carl Dawson Direct for providing resources and all the staff and volunteers who gave their time so generously. Thank you!

Communications Updates

We aim to communicate clearly with all members of our community. We will:

- Send letters via email and add these to our websites
- Use electronic forms for feedback – but have paper versions available at the office if needed
- Use text messaging as required
- Share events and updates on social media – also available from our websites
- Send a half-termly Executive Headteacher Bulletin to share federation-wide information
- Send a half-termly Head of School newsletter to share individual school information
- Send half-termly Year Group newsletters to share information about learning in each year group
- Offer meetings with teachers, workshops with subject leaders, drop-in sessions with Special Educational Needs leaders and a forum with the Executive Headteacher across the year

We are proud of our schools and know that a good reputation is hard to build yet easy to break. If you do have an issue or concern, please contact us directly either by telephone or email.

Attendance



Attendance rules are now statutory for all schools.

We will continue to:

- Ask you to phone the office on the first day of any absence so we know the reason for absence and that your child is safe.
- Phone you if we don't hear from you. If we still can't make contact, we will phone the other contacts for your child and make a home visit if necessary.
- Work closely with you and seek support from other agencies if needed to help you improve your child's attendance as soon as it becomes a concern.
- Not authorise term time holidays unless there are exceptional circumstances. Children are only in school for 190 days each year. Children have a right to receive that education and parents have a legal responsibility to ensure they do. Holidays should be taken outside of this time. Referrals for fines are made for 5 days unauthorised absence.

To read the full government guidance, please go to: Working together to improve school attendance: July 2026

Policies

Where appropriate, our policies are for all schools. Key points from key policies:

All **Safeguarding** policies have been updated for this year and will be available on request or via our websites following governor approval.

Relationships and Behaviour policy

- Our Relationships and Behaviour policy aligns closely with our vision and values.
- Relationships between staff and pupils are key
- We expect children to be Ready, Respectful and Safe
- We will support children with consistent routines and responses, use techniques that help them learn from their experiences and recognise the individual needs of children.
- We have clear boundaries and fair rewards and consequences.

Online Safety policies

We have clear policies on how we will use the internet safely and teach the children to stay safe online.

Some policies relate to parents/carers. Your own use of technology including social media is a model to your children. You should not publish images or video of your child at school on social media and any negative comments or abuse online could be classed as harassment.